



Mediators Beyond Borders

INTERNATIONAL

Volunteer Grant Writer

Virtual Part-time, unpaid

Overview:

Mediators Beyond Borders International (MBBI) is an impact, international organization that builds local skills for peace and promotes mediation worldwide. It brings together experienced volunteer mediators to improve conflict resolution capacity and support alternative approaches to expressing, negotiating and resolving interpersonal, political, economic, social, ethnic, and religious differences. For more information, please visit www.mediatorsbeyondborders.org. MBBI is seeking a Grant Writer to assist the CEO with research. This is a great opportunity to gain experience in international peacebuilding and nonprofit.

Duties and Responsibilities:

- prepare proposals and grant applications
- Research, identify, develop, and respond to public and private grant opportunities in Conflict Transformation and Peacebuilding
- Collect, analyze, and report data on program performance
- Maintain funding calendar activities

Qualifications:

- Excellent verbal and written communication skills
- Bachelor's or two years experience in related discipline
- Proficient in research, interpreting and analyzing data
- Self-starter; organized; detail-oriented
- Proactive communicator and is able to meet deadlines
- Can work independently and in cooperation with others

To Apply:

Please submit a cover letter and resume to info@mediatorsbeyondborders.org, with "ATTN: Grant Writer" as the subject line. Candidates who can volunteer 25 hours per month are preferred. Only applicants invited for an interview will be contacted.