

## Social Media Internship, MBBI—LA

Part-time, unpaid  
Los Angeles, California

### Overview:

[Mediators Beyond Borders International](#) (MBBI) is a nonprofit, international organization that builds local skills for peace and promotes mediation worldwide. It brings together experienced volunteer mediators to improve conflict resolution capacity and support alternative approaches to expressing, negotiating and resolving interpersonal, political, economic, social, ethnic, and religious differences. MBBI is seeking a volunteer to work closely with MBBI's Communications and Operations Manager (COM). This is a great opportunity to use your communications strengths and gain experience in international peacebuilding and nonprofit operations.

**Mediators Beyond Borders International – Los Angeles (MBBI—LA)** founded in 2007 to bring the core vision and mission of MBBI to Southern California, where members living in this region could meet regularly to develop their skills and to offer services to local communities, as well as to collaborate with local partners. Please visit [www.mediatorsbeyondborders.org/mbbi-la](http://www.mediatorsbeyondborders.org/mbbi-la) for more information.

### Duties and Responsibilities:

- Work closely with the Regional Group Communication Officer and MBBI's Social Media team to develop and execute the annual communication strategy (for MBBI—LA)
- Conduct engagement analysis and suggest appropriate actions for improvements
- Create and manage content on MBBI—LA's Facebook page
- Content may promote membership, fundraising, events, and articles amongst other focuses
- Reply to comments, messages, and report findings to the MBBI—LA Communication Officer
- Other duties may be assigned

### Qualifications:

- Experience in social media communication and marketing
- Strong knowledge of social media marketing and engagement nuances
- Background in graphic design applications
- Can work independently and in cooperation with others

- Proactive communicator and is able to meet deadlines
- Organized, detail-oriented, and highly motivated

### **To Apply:**

Please submit a resume to [info@mediatorsbeyondborders.org](mailto:info@mediatorsbeyondborders.org), with “ATTN: Social Media Application” as the subject line. Candidates who can volunteer 12 hours per week for a minimum of six-months commitment are preferred. Only applicants invited for an interview will be contacted.

### **MBBI Internship Benefits:**

Volunteering opportunities with MBBI help you gain work experience and develop personal and professional confidence in the workplace. Through your work with MBBI, you will have access to a global network of peacebuilders. This is in addition to the possibilities to participate in and engage with Regional and Working Groups, Projects, and Committees. MBBI interns also enjoy mentorship opportunities with other professionals in their desired career, observe and interact with role models, and create a more impressive, well-balanced resume. Most importantly, working with MBBI allows interns to connect theories, ideas, and dreams with best practice models.

Skills gained through volunteering with MBBI:

- Oral and Written Communication
  - Marketing and Public Relations
  - Collaborative approaches
  - Decision-making
  - Fundraising
  - Training
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